



ST. CHRISTOPHER'S, INC.

Job Description

Date Issued: 5/16/2014

Date Revised: 5/08/2017

Job Title: Recreation Worker
Job Code: 331/332/333
Department: Residential Services
Location: Dobbs Ferry; Valhalla
FLSA Status: Non-Exempt

I. Job Summary

Under the direct supervision of a Recreation Coordinator, the Recreation Worker is responsible for organizing and conducting recreational activities for campus residents, including arts and crafts, sports, games, social events and recreational trips, taking into account the needs and interests of both individual residents and groups.

II. Essential Functions

- A. Organizes, leads and promotes interest in recreational activities such as arts, crafts, sports and games.
- B. Meets with new residents to explain recreational programs and facility rules and encourage their participation.
- C. Identifies and interprets group recreational needs and interests, and adapts activities to meet participant needs.
- D. Organizes and leads recreational activities such as arts, crafts, sports and games; explains principles, techniques and safety procedures to participants in recreational activities, and demonstrates use of equipment and facilities.
- E. Enforces recreation rules and regulations to maintain order and ensure safety.
- F. Accompanies residents on recreational and educational trips to ensure their safety and well-being and to monitor behavior.
- G. Administers first aid according to prescribed procedures and notifies campus infirmary and emergency medical personnel as necessary.
- H. Meets with program coordinator to discuss needs for equipment and materials and address resident comments and complaints regarding recreational activities.

Recreation Worker (continued)

- I. Completes and maintains necessary program information, including attendance forms and inventory lists.

III. Job Requirements

- A. Knowledge:
 - Knowledge of state regulations and Agency policies and procedures concerning the provision of recreational services.
 - Knowledge of recreational program design, including appropriate arts, crafts, sports, games and hobbies, instructional methods, and safety practices.
 - Familiarity with individual treatment goals and recreational needs of residents.
- B. Physical Skills and Abilities:
 - Ability to sit and stand for prolonged periods of times and participate in games and sports as required.
 - Ability to participate in therapeutic crisis interventions as required.
 - Must be able to work flexible hours.
- C. Mental Skills and Abilities:
 - Ability to implement an age-appropriate range of recreational activities for the resident population.
 - Ability to gauge skill levels of residents and provide individualized instruction.
 - Ability to communicate instructions to residents in a clear and concise manner.
 - Ability to establish and maintain effective working relationships with management, cottage staff, and residents.
- D. Working Conditions:
 - Exposure to residents with emotional and behavioral problems who may require therapeutic restraint.
 - Participation in strenuous sports activities with risk of injury
- E. Education: High School Diploma; Associates Degree or two years of college in a related field is desirable.
- F. Experience: A minimum of one year of experience in developing and conducting recreational programs for adolescents.
- G. Licenses/Certifications:
 - Ability to obtain and maintain Therapeutic Crisis Intervention training certification
 - CPR and first aid certifications
 - Valid driver's license

**TO APPLY FOR THIS POSITION, PLEASE SEND YOUR RESUME TO HR@sc1881.org.
THANK YOU FOR YOUR INTEREST IN ST. CHRISTOPHER'S.**